

**San Jacinto College District
Regular Board Meeting Minutes**

December 14, 2021

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Tuesday, December 14, 2021, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Dr. Ruede Wheeler

Absent: Larry Wilson

Chancellor: Brenda Hellyer

Others Present:

Karlos Allen	Adam Midkiff
Lauren Bellinger	Courtney Morris
Celina Cereceres	Lambrini Nicopoulos
Teri Crawford	Jose Nunez
Bill Dickerson	Alexander Okwonna
Andrea Dubois	Sandra Ramirez
Dianne Duron	Mandi Reiland
Teddy Farias	Sherilyn Reynolds
Connie Gomez	Blake Roberts
Rebecca Goosen	Caroline Sage
Allatia Harris	Tom Sage
Bo Hopper	Danny Snooks
Carin Hutchins	Rob Stanicic
Sallie Kay Janes	Van Wigginton
Bryan Jones	Chris Wild
Matt Keim	Rhonda Williams
Angela Klaus	Laurel Williamson
Aaron Knight	Teri Zamora
Ann Kokx-Templet	

Call the Meeting to order: Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:12 p.m.

Roll Call of Board Members: Chair Marie Flickinger conducted a roll call of the Board members:
Erica Davis Rouse

Dan Mims
John Moon, Jr.
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson (absent)

Invocation and Pledges to the Flags:

The invocation was given by Dr. Alexander Okwonna. The pledges to the American flag and the Texas flag were led by Keith Sinor.

Special Announcements, Recognitions, Introductions, and Presentations:

1. Dr. Aaron Knight recognized Dr. Jose Nunez for being awarded for instructional excellence at a two-year college by the American Society of Chemistry Greater Houston Section.
2. Dr. Aaron Knight recognized San Jacinto College's contributions in STEM outreach by the American Chemical Society ChemLuminary Award.
3. Teri Zamora recognized the Fiscal Affairs Department for receiving the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for fiscal year 2020.
4. Teri Zamora recognized the Purchasing Department for receiving the 2021 Achievement of Excellence in Procurement Award from the National Procurement Institute.

Student Success Presentations:

1. Laurel Williamson, George González, and Rebecca Goosen provided an update on transfer student outcomes with an equity focus and the College's transfer agreements.

Communications to the Board:

The following items were reviewed and distributed to the Board as communication items.

1. November Opportunity News
2. December Opportunity News
3. Fall Issue of Career Focus Magazine
4. A thank you was sent to the Board by Niki Whiteside for the plant sent in memory of her father-in-law and her sister.
5. A thank you was sent to the Board by Mandi Reiland for the plant sent in memory of her father.
6. A thank you was sent to the Board by Tami Kelly for the plant sent in memory of her father.

Public Comment:

No citizens requested to speak before the Board.

Informative Reports:

Chair Marie Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Financial Statements October 2021

- b. San Jacinto College Monthly Investment Report
October 2021
- B. San Jacinto College Foundation Financial Statements
 - a. October 2021
 - b. Financial Audit Years Ended June 30, 2021 and
2020
- C. Capital Improvement Program
 - a. October 2021

**Motion 10161
Consideration of
Approval of
Amendment to the
2021-2022 Budget for
Restricted Revenue
and Expenses
Relating to Federal
and State Grants**

Motion was made by Dan Mims, seconded by Keith Sinor, for approval of Amendment to the 2021-2022 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wheeler
Nays: None
Absent: Wilson

**Motion 10162
Consideration of a
Resolution for
Casting a Ballot for
the Election of a
Person to the Board
of Directors of the
Harris County
Appraisal District**

Motion was made by Erica Davis Rouse, seconded by John Moon, Jr., for approval of a Resolution for Casting a Ballot for the Election of a Person to the Board of Directors of the Harris County Appraisal District.

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wheeler
Nays: None
Absent: Wilson

**Motion 10163
Consideration of
Acceptance of the
2020-2021 Annual
Comprehensive
Financial Report**

Teri Zamora provided introductions of the audit firm representatives present.

Motion was made by Keith Sinor, seconded by John Moon, Jr., for Acceptance of the 2020-2021 Annual Comprehensive Financial Report.

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wheeler
Nays: None
Absent: Wilson

**Motion 10164
Consideration of
Approval of Naming**

Motion was made by John Moon, Jr., seconded by Dr. Ruede Wheeler, for approval of Naming Buildings at the South Campus.

Buildings at the South Campus

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wheeler

Nays: None

Absent: Wilson

**Motion 10165
Consideration of Approval to Adopt an Order Authorizing the Issuance of San Jacinto Community College District Limited Tax General Obligation Building and/or Refunding Bonds; Setting Certain Parameters for the Bonds; Authorizing the Vice Chancellor of Fiscal Affairs to Approve the Amount, the Interest Rate, Price, Including the Terms Thereof and Certain Other Procedures and Provisions Related Thereto**

Teri Zamora provided introductions of the bond firm representatives present and an overview of the action being requested.

Motion was made by Keith Sinor, seconded by Dan Mims, for approval to Adopt an Order Authorizing the Issuance of San Jacinto Community College District Limited Tax General Obligation Building and/or Refunding Bonds; Setting Certain Parameters for the Bonds; Authorizing the Vice Chancellor of Fiscal Affairs to Approve the Amount, the Interest Rate, Price, Including the Terms Thereof and Certain Other Procedures and Provisions Related Thereto.

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wheeler

Nays: None

Absent: Wilson

**Motion 10166
Consideration and Approval of Resolution Authorizing the Defeasance of Bonds**

Motion was made by Dan Mims, seconded by Keith Sinor, for approval of Resolution Authorizing the Defeasance of Bonds.

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wheeler

Nays: None

Absent: Wilson

Consideration of Approval and Rescission of Various Benefits Policies – First Reading (Informational Item)

Consideration of Approval and Rescission of Various Benefits Policies – First Reading (Informational Item)

No vote required.

Consideration of Approval of Policy #,

Consideration of Approval of Policy #, Fixed Assets – First Reading (Informational Item)

Fixed Assets – First Reading (Informational Item)

No vote required.

Motion 10167 Authorization to Negotiate and Execute a Settlement Cause No. 2021-29273; In the District Court of Harris County, 295th Judicial District

Motion was made by John Moon, Jr., seconded by Dan Mims for Authorization to Negotiate and Execute a Settlement Cause No. 2021-29273; In the District Court of Harris County, 295th Judicial District.

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wheeler
Nays: None
Absent: Wilson

Motion 10168 Consideration of Purchasing Requests

Motion was made by Dan Mims, seconded by Erica Davis Rouse, for approval of the purchasing requests.

Purchase Request #1	
Contract for Backup Chiller for Transportation Center	\$204,000
Purchase Request #2	
Contract for District Administration HVAC Upgrades	\$719,207
Purchase Request #3	
Contract for Renovation of Building N-19	\$1,790,000
Purchase Request #4	
Additional Funds for Architectural Services for Generation Park Campus	\$78,000
Purchase Request #5	
Contract for Solar Photovoltaic Systems for Buildings S-7 and S-9	\$918,000
Purchase Request #6	
Renew the Contract for Printing Services	\$285,000
Purchase Request #7	
Contract for Student Portal Services	\$537,064
Purchase Request #8	
Additional Funds for Computers and Services	<u>\$4,350,000</u>
TOTAL OF PURCHASE REQUESTS	\$8,881,271

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wheeler

Nays: None
Absent: Wilson

**Motion 10160
Consent Agenda**

Motion was made by John Moon, Jr., seconded by Keith Sinor, to approve the consent agenda.

- A. Approval of the Minutes for the November 1, 2021, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, 2021-2022 Part-Time Hourly Rate Schedule, Extra Service Agreements (ESA)
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
Nays: None
Absent: Moon, Jr.

**Items for Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Chair Marie Flickinger adjourned the meeting at 8:05 p.m.