

**San Jacinto College District
Regular Board Meeting Minutes**

September 16, 2021

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Thursday, September 16, 2021, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas. This meeting was originally scheduled for Monday, September 13, 2021 but was postponed due to weather.

Board of Trustees: Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Larry Wilson

Absent: Erica Davis Rouse, Assistant Secretary
Keith Sinor, Secretary
Dr. Ruede Wheeler

Chancellor: Brenda Hellyer

Others Present:

Rhonda Bell	DeRhonda McWaine
Jacquelynn Conger	Courtney Morris
Teri Crawford	Kevin Morris
Destry Dokes	Alexander Okwonna
Teddy Farias	Joe Pena
Amanda Fenwick	JR Ragaisis
Rebecca Goosen	Sandra Ramirez
Kevin Hale	Mandi Reiland
Allatia Harris	Sherilyn Reynolds
Bo Hopper	Rob Stanicic
Carin Hutchins	Kris Thompson
Robert Jeter III	Juan Translavina
Bryan Jones	Van Wigginton
Matt Keim	Chris Wild
Aaron Knight	Laurel Williamson
Ann Kokx-Templett	Teri Zamora

Call the Meeting to order: Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:06 p.m.

Roll Call of Board Members: Chair Marie Flickinger conducted a roll call of the Board members:

Erica Davis Rouse (absent)
Dan Mims
John Moon, Jr.
Keith Sinor (absent)

Dr. Ruede Wheeler (absent)
Larry Wilson

Invocation and Pledges to the Flags:

The invocation was given by Dr. Allatia Harris. The pledges to the American flag and the Texas flag were led by John Moon, Jr.

Special Announcements, Recognitions, Introductions, and Presentations:

1. Dr. Brenda Hellyer and Chair Marie Flickinger presented the kick-off of the San Jacinto College 60th Anniversary recognition. A video was shown featuring two alums speaking about their time at the College. The video errored and was not able to play in its entirety but is available on the College website at <https://www.sanjac.edu/60th-anniversary>. Alumna Juan Traslavina spoke on his experience at San Jacinto College.

Communications to the Board:

The following items were reviewed and distributed to the Board as communication items.

1. September Opportunity News
2. Braskem Tax Letter

Public Comment:

Citizen desiring to speak before the Board:

1. Robert Jeter III

Informative Reports:

Chair Marie Flickinger indicated such reports were available in the Board documents and online. She stated that the Board building and finance committee minutes were included and posted in the Board book as an informational item. They were not listed on the agenda but will be added on the agenda as an informational item.

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Financial Statements July 2021
 - b. San Jacinto College Monthly Investment Report July 2021
- B. San Jacinto College Foundation Financial Statements
 - a. July 2021
- C. Capital Improvement Program
 - a. July 2021
- D. San Jacinto College Board Building Committee Minutes
- E. San Jacinto College Board Building Committee Minutes

**Motion 10132
Consideration of
Approval of
Amendment to the
2021-2022 Budget for
Restricted Revenue
and Expenses
Relating to Federal
and State Grants**

Motion was made by Larry Wilson, seconded by John Moon, Jr., for approval of Amendment to the 2021-2022 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Flickinger, Mims, Moon, Jr., Wilson
Nays: None

Absent: Davis Rouse, Sinor, Wheeler

**Motion 10133
Consideration of
Approval of Policy
III.3008.B,
Communicable
Disease – Second
Reading**

Motion was made by John Moon, Jr., seconded by Dan Mims, for approval of Policy III.3008.B, Communicable Disease – Second Reading.

Motion Carried.

Yeas: Flickinger, Mims, Moon, Jr., Wilson
Nays: None
Absent: Davis Rouse, Sinor, Wheeler

**Motion 10134
Consideration of
Approval of Policy
II.2001.A, Substantive
Change – Second
Reading**

Motion was made by Dan Mims, seconded by John Moon, Jr., for approval of Policy II.2001.A, Substantive Change – Second Reading.

Motion Carried.

Yeas: Flickinger, Mims, Moon, Jr., Wilson
Nays: None
Absent: Davis Rouse, Sinor, Wheeler

**Motion 10135
Consideration of
Approval of 2021
Proposed Tax Rate,
Review of Final No-
New-Revenue and
Voter-Approval Tax
Rate Calculations and
Approve Date to
Adopt Tax Rate**

Motion was made by Larry Wilson, seconded by Dan Mims, for approval of 2021 Proposed Tax Rate, Review of Final No-New-Revenue and Voter-Approval Tax Rate Calculations and Approve Date to Adopt Tax Rate.

Motion Carried.

Yeas: Flickinger, Mims, Moon, Jr., Wilson
Nays: None
Absent: Davis Rouse, Sinor, Wheeler

**Motion 10136
Consideration of
Approval of
Interlocal Agreement
with Texas Parks and
Wildlife Department**

Motion was made Dan Mims, seconded by John Moon, Jr., for approval of Interlocal Agreement with Texas Parks and Wildlife Department.

Motion Carried.

Yeas: Flickinger, Mims, Moon, Jr., Wilson
Nays: None
Absent: Davis Rouse, Sinor, Wheeler

**Motion 10137
Consideration of
Approval of Naming
of the Facility and**

Motion was made by Larry Wilson, seconded by John Moon, Jr., for approval of Naming of the Facility and Specified Rooms and Spaces at the San Jacinto College Maritime Campus.

Specified Rooms and Spaces at the San Jacinto College Maritime Campus

Motion Carried.

Yeas: Flickinger, Mims, Moon, Jr., Wilson

Nays: None

Absent: Davis Rouse, Sinor, Wheeler

Consideration of Approval of Policy #, Safety in the Teaching/Learning Environment – First Reading (Informational Item)

Consideration of Approval of Policy #, Safety in the Teaching/Learning Environment – First Reading (Informational Item)

No vote required.

Consideration of Approval of Policy #, Scheduling Classes – First Reading (Informational Item)

Consideration of Approval of Policy #, Scheduling Classes – First Reading (Informational Item)

No vote required.

Consideration of Approval of Rescission of Policy IV-C-10, Policy on Duty Hours – First Reading - (Informational Item)

Consideration of Approval of Rescission of Policy IV-C-10, Policy on Duty Hours – First Reading - (Informational Item)

No vote required.

Consideration of Approval of Rescission of Policy IV-C-15, Policy on Teaching Classes Outside Normal Duties – First Reading - (Informational Item)

Consideration of Approval of Rescission of Policy IV-C-15, Policy on Teaching Classes Outside Normal Duties – First Reading - (Informational Item)

No vote required.

Consideration of Approval of Rescission of Policy IV-E 15, Policy on Educational Advancement – First Reading - (Informational Item)

Consideration of Approval of Rescission of Policy IV-E 15, Policy on Educational Advancement – First Reading - (Informational Item)

No vote required.

Consideration of Approval of Rescission of Policy VI-B, Regarding Planning Research – First Reading - (Informational Item)

Consideration of Approval of Rescission of Policy VI-B, Regarding Planning Research – First Reading - (Informational Item)

No vote required.

Consideration of Approval of Policy #, Renewal and Non-Renewal of Contractual Employees – First Reading - (Informational Item)

Consideration of Approval of Policy #, Renewal and Non-Renewal of Contractual Employees – First Reading - (Informational Item)

No vote required.

Motion 10138 Consideration of Purchasing Requests

Motion was made by Dan Mims, seconded by Larry Wilson, for approval of the purchasing requests.

Purchase Request #1	
Contract for Architectural Services for the North Campus Industrial Technology Building	\$145,000
Purchase Request #2	
Additional Funds for Landscaping Services	575,000
Purchase Request #3	
Contract Renewal for Video Production Services	262,365
Purchase Request #4	
Contract for Moving Services	150,000
Purchase Request #5	
Replacement of North Campus Gym Flooring	160,885
Purchase Request #6	
Contract for Energy Efficiency Upgrade Loan	<u>4,722,118</u>
TOTAL OF PURCHASE REQUESTS	\$6,015,368

Motion Carried

Yeas: Flickinger, Mims, Moon, Jr., Wilson

Nays: None

Absent: Davis Rouse, Sinor, Wheeler

**Motion 10139
Consent Agenda**

Motion was made by Larry Wilson, seconded by John Moon, Jr., to approve the consent agenda.

- A. Approval of the Minutes for the August 2, 2021, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, 2021-2022 Stipends and Market Premiums, 2021-2022 Part-Time Hourly Rate Schedule, Extra Service Agreements
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting on October 4, 2021

Motion Carried.

Yeas: Flickinger, Mims, Moon, Jr., Wilson

Nays: None

Absent: Davis Rouse, Sinor, Wheeler

**Items for Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Chair Marie Flickinger adjourned the meeting at 7:36 p.m.