

**San Jacinto College District
Board Meeting Minutes**

September 13, 2016

The Board of Trustees of the San Jacinto Community College District met at 6:30 p.m., Tuesday, September 13, 2016, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Marie Flickinger
Dan Mims, Chair
John Moon, Jr., Secretary
Keith Sinor, Assistant Secretary
Dr. Ruede Wheeler
Larry Wilson, Vice Chair

Absent: Brad Hance

Chancellor: Brenda Hellyer

Others Present:

Amy Austin	Chet Lewis
Dean Barnes	Kevin McKisson
Rhonda Bell	Kevin Morris
Marsha Bowden	Catherine O'Brien
Pam Campbell	Bill Raffetto
Janet Cowey	Debbie Smith
Teri Crawford	Janice Sullivan
Paul Davis	Rob Stanicic
Suzanne DeBlanc	John Stauffer
Bill Dowell	Ann Tate
Chris Duke	Steve Trncak
Kenneth English	David Valtierra
Amanda Fenwick	Van Wigginton
Rebecca Goosen	Laurel Williamson
Allatia Harris	Craig Zimmerman
Joseph Hebert	Joanna Zimmermann
Sallie Kay Janes	
Brenda Jones	
Bryan Jones	
Michael Kane	
Tami Kelly	
Ann Kokx-Templet	
David LeMaster	

Call the Meeting to order:	Chair Dan Mims called the regular meeting of the Board of Trustees to order at 6:32 p.m.
Roll Call of Board Members:	Marie Flickinger John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
Absent:	Brad Hance
Invocation and Pledges to the Flags:	The invocation was given by Van Wigginton. The pledges to the American flag and the Texas flag were led by Larry Wilson.
Special Announcements, Recognitions, and Presentations:	1. Dr. Allatia Harris introduced John Stauffer as the Associate Vice Chancellor of Maritime. She gave a special thanks to Dr. Sallie Kay Janes and Rear Admiral Pickavance for their significant work on the maritime program.
Student Success Presentations:	1. Dan Mims announced that San Jacinto College was named as one of the top ten finalists for the prestigious 2017 Aspen Prize for Community College Excellence.
Communications to the Board:	1. A thank you was sent to the Board from Shannon Solis, for the plant sent in memory of her mother. 2. A thank you was sent to the Board from Carla Ruffins, for the plant sent in memory of her mother.
Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:	There were no citizens desiring to be heard before the Board.
Informative Reports:	Dan Mims indicated such reports were in the board documents.

**Motion 9738
Consideration of
Approval of
Amendment to
the 2015-2016
Budget for
Restricted
Revenue and
Expenses Relating
to Federal and
State Grants**

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, for Approval of Amendment to the 2015-2016 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Flickinger, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

**Consideration of
Policy 2-19:
Policy on
Electioneering –
First Reading
(Information
Only)**

Informational item. Dr. Brenda Hellyer explained the informational item on Policy 2-19: Policy on Electioneering – First Reading.

No vote needed.

**Motion 9739
Consideration of
Purchasing
Requests**

Motion was made by John Moon, Jr., seconded by Keith Sinor, for approval of the purchasing requests.

Purchase Request #1 - Renovation of the Board Room at the College East Administration Building	\$63,200
Purchase Request #2 - Central Campus Surveying Services	73,700
Purchase Request #3 - Training Equipment for North Campus Center for Industrial Technology	82,392
Purchase Request #4 Furniture for North Campus Center for Industrial Technology	897,700
Purchase Request #5 Method of Procurement for the South Campus Student Center Renovation	700,000
Purchase Request #6 Architect Services for South Campus Student Center Renovation	-
Purchase Request #7 Furniture for South Campus Student Center Renovation	200,000

Purchase Request #8 - North and South Campus Site Planning Services	147,000
Purchase Request #9 - Sign Language Interpreting Services	208,000
Purchase Request #10 - Aviation Program Instruction and Services	<u>101,930</u>
TOTAL OF PURCHASE REQUESTS	\$2,473,922

Motion Carried.

Yeas: Flickinger, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

**Motion 9740
Consent Agenda**

Motion was made by Marie Flickinger, seconded by Dr. Ruede Wheeler, to approve the consent agenda.

Motion Carried.

Yeas: Flickinger, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

Adjournment:

Meeting Adjourned at 6:46 p.m.