

**San Jacinto College District
Regular Board Meeting Minutes**

November 1, 2021

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, November 1, 2021, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Absent: John Moon, Jr., Vice Chair

Chancellor: Brenda Hellyer

Others Present:

Teri Crawford	Alexander Okwonna
Destry Dokes	JR Ragaisis
George González	Sandra Ramirez
Kevin Hale	Mandi Reiland
Allatia Harris	Sherilyn Reynolds
Bo Hopper	Shelley Rinehart
Carin Hutchins	Eddy Ruiz
Sallie Kay Janes	Rob Stanicic
Robert Jeter III	Kenneth Tidwell
Bryan Jones	Van Wigginton
Matt Keim	Laurel Williamson
Aaron Knight	Teri Zamora
Kevin Morris	Joanna Zimmerman

Call the Meeting to order: Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:00 p.m.

Roll Call of Board Members: Chair Marie Flickinger conducted a roll call of the Board members:

Erica Davis Rouse
Dan Mims
John Moon, Jr. (absent)
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson

Invocation and Pledges to the Flags:

The invocation was given by Dr. Laurel Williamson. The pledges to the American flag and the Texas flag were led by Dan Mims.

Special Announcements, Recognitions, Introductions, and Presentations:

1. Board member Dan Mims and Chancellor Hellyer provided an update on the recent Association of Community College Trustees (ACCT) Leadership Congress they attended. It was announced that Trustee Dan Mims was reelected to serve on the ACCT Board of Directors as a Western Region representative and as Western Region Chair. It was announced that Board Assistant, Mandi Reiland, was elected to serve on the Executive Committee of the ACCT Professional Board Staff Network as the Communications Coordinator.

Student Success Presentations:

1. George González provided an update on the high school capture rate.
2. Laurel Williamson and Shelley Rinehart provided an update on career and pathways workforce.

Communications to the Board:

The following items were reviewed and distributed to the Board as communication items.

1. A thank you was sent to the Board by Susanne Tolley for the plant sent in memory of her son.
2. A thank you was sent to the Board by Shelley Rinehart for the plant sent in memory of her aunt.
3. Copy of the 2021-2022 Budget book was provided.

Public Comment:

Citizens desiring to speak before the Board:

1. Robert Jeter III

Informative Reports:

Chair Marie Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Financial Statements September 2021
 - b. San Jacinto College Monthly Investment Report September 2021
- B. San Jacinto College Foundation Financial Statements
 - a. September 2021
- C. Capital Improvement Program
 - a. September 2021

Motion 10153 Consideration of Approval of Amendment to the

Motion was made by Erica Davis Rouse, seconded by Dr. Ruede Wheeler, for approval of Amendment to the 2021-2022 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

**2021-2022 Budget for
Restricted Revenue
and Expenses
Relating to Federal
and State Grants**

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson

Nays: None

Absent: Moon, Jr.

**Motion 10154
Consideration of
Approval of Policy
V.5003.A, Academic
Freedom – Second
Reading**

Motion was made by Keith Sinor, seconded by Larry Wilson for approval of Policy V.5003.A, Academic Freedom – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson

Nays: None

Absent: Moon, Jr.

**Motion 10155
Consideration of
Approval of Policy
III.3007.C,
Centralized Contracts
and Purchasing
Services Department
– Second Reading**

Motion was made by Dan Mims, seconded by Larry Wilson, for approval of Policy III.3007.C, Centralized Contracts and Purchasing Services Department – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson

Nays: None

Absent: Moon, Jr.

**Motion 10156
Consideration of
Rescission of Policy
V-D, Policy on Travel,
and Approval of
Policy III.3001.G,
Employee Travel -
Second Reading**

Motion was made by Larry Wilson, seconded by Keith Sinor, for rescission of Policy V-D, Policy on Travel, and approval of Policy III.3001.G, Employee Travel - Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson

Nays: None

Absent: Moon, Jr.

**Motion 10157
Consideration of
Rescission of Policy
VI-C: Policy on Role
of Faculty in
Institutional
Governance, and
Approval of Policy
II.2002.A, Shared**

Motion was made by Dr. Ruede Wheeler, seconded by Dan Mims, for rescission of Policy VI-C: Policy on Role of Faculty in Institutional Governance, and approval of Policy II.2002.A, Shared Governance - Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson

Nays: None

Governance - Second Reading Absent: Moon, Jr.

Motion 10158 Motion was made by Keith Sinor, seconded by Dan Mims, for approval of Financing Team and Related Expenditures.

Consideration of Approval of Financing Team and Related Expenditures Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
Nays: None
Absent: Moon, Jr.

Motion 10159 Motion was made by Dr. Ruede Wheeler, seconded by Dan Mims, for approval of the purchasing requests.

Consideration of Purchasing Requests

Purchase Request #1	
Contract for Temporary Staffing Services	\$1,400,000
Purchase Request #2	
Contract for Roof Repair Services	<u>\$100,000</u>
TOTAL OF PURCHASE REQUESTS	\$1,500,000

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
Nays: None
Absent: Moon, Jr.

Motion 10160 Motion was made by Larry Wilson, seconded by Keith Sinor, to approve the consent agenda.

Consent Agenda

- A. Approval of the Minutes for the October 4, 2021, Workshop, Public Tax Hearing, and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, 2021-2022 Part-Time Hourly Rate Schedule, 2021 Educational Advancement Incentives, Extra Service Agreement (ESA)
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting on December 13, 2021 (meeting was subsequently rescheduled to December 14, 2021)

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson

Nays: None
Absent: Moon, Jr.

**Items for Discussion/
Possible Action** There were no additional items discussed.

Adjournment: Chair Marie Flickinger adjourned the meeting at 7:53 p.m.